

Business



CATHERINE GIUSTI
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

III
VIII A

Chariho Regional School District
Office of the Director of Administration & Finance

455A Switch Road
Wood River Junction, Rhode Island 02894

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DEC 06 REC'D



EDWARD DRAPER
Director of Administration & Finance

LYNN GOUVIN
Asst. Director of Administration & Finance

To: Gina Picard
From: Ned Draper
Date: December 6, 2023
Subject: Audit for FY23

Per FY23 Financial Statements for the year ended June 30, 2023 (Audit) the report of Hague, Sahady & Co. is enclosed in the Audit topic of the December 12th, 2023 meeting.

The Audit Subcommittee met at 5:30pm on Wednesday November 29th with Mary Sahady to review the draft report, receive an explanation of results, and update the Committee on any anticipated edits prior to delivery of the final draft. The Audit Subcommittee accepted the report unanimously and their draft minutes of this meeting are enclosed.

There were no findings, and as a new auditor of the district, testing of our processes was extensive so as to ensure controls were comprehensively evaluated in this first engagement.

I recommend accepting the results of the FY23 Audit contingent upon your approval and that of the School Committee.

Thank you.

DRAFT
CHARIHO AUDIT SUBCOMMITTEE
Wednesday, November 29, 2023

Meeting minutes of the Chariho Audit Subcommittee held on Wednesday, November 29, 2023 at the Chariho Administration Conference Room, 455A Switch Rd., Wood River Junction, RI 02894.

In attendance were committee members: Deb Carney, Ken Mott (present as of 5:51), Steve Parente, and Karen Reynolds.

Chariho Staff members: Ned Draper and Lynn Gouvin.

Auditor: Mary Sahady of Hague, Sahady & Co. P.C.

Absent: Catherine Giusti

The meeting was called to order at 5:37 pm by Chairman Steve Parente.

Motion by Deb Carney, second by Karen Reynolds to APPROVE THE MINUTES OF October 25, 2023

Vote 2-0-1. IN FAVOR: CARNEY AND PARENTE. ABSTAINED: REYNOLDS (MOTT NOT YET IN ATTENDANCE)

MOTION CARRIED

Mary Sahady reviewed the draft audit with the subcommittee. Ms. Sahady stated the Financial Statements were fairly presented. The auditors tested the internal controls for all major categories. There were no areas of material weaknesses reported.

MOTION BY Deb Carney, SECOND BY Karen Reynolds TO ACCEPT THE AUDIT AS PRESENTED WITH THE FOLLOWING AMENDMENTS AND ADDITIONAL NOTATIONS AND CHARTS AS NECESSARY:

- 1) REVISE PAGE 38 TO INCLUDE A SECOND COLUMN TO INCLUDE THE CUMULATIVE AMOUNT
- 2) INCLUDE THE CORRECT DATE ON PAGE 67

Vote 4-0. IN FAVOR, CARNEY, MOTT, PARENTE AND REYNOLDS
MOTION CARRIED

MOTION TO ADJOURN by Deb Carney, second by Karen Reynolds.

Vote 4-0. IN FAVOR : CARNEY, MOTT, PARENTE AND REYNOLDS

MOTION CARRIED. Meeting adjourned at 6:36 pm.

Submitted by,
Deb Carney, Secretary
CHARIHO Audit Subcommittee



ENCLOSURE **VIII B**
Chariho Regional School District
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DEC 05 REC'D



CATHERINE M. GIUSTI
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

EDWARD DRAPER
Director of Administration & Finance

LYNN GOUVIN
Asst. Director of Administration & Finance

To: Gina Picard

From: Ned Draper

Date: December 5, 2023

Subject: Contract with SLAM Architects per specifications developed at Necessity of School Construction Committee meetings of November 20th and December 4th.

Members of the Necessity for School Construction Committee met on November 20th to review the specifications for the Rhode Island Department of Education (RIDE) housing aid capital planning process. As noted previously, RIDE requires the services of an architect to submit the required information to obtain housing aid funding.

SLAM Architects and Colliers were present to hear from committee members directly regarding options to develop the upcoming project specifications. Housing Aid and this RIDE Stage II process is essential to maintain Chariho facilities.

Also in the November meeting it was determined a (5) five year capital plan, campus asset protection plan and (3) three new elementary school option be developed to maximize RIDE funding opportunities and increase value to students and local taxpayers. It is anticipated that RIDE bonus aid will only be available through the current fiscal year, and a proper submission must be to RIDE by February 15, 2024. With the components noted above a reimbursement rate of 81% appears achievable. These efforts are to comply with RIDE funding requirements per RIGL 16-7.

Discussed at the December 4th meeting and attached is a signed SLAM proposal which specifies the required services to complete a RIDE Stage II application, secure necessary specifications to go to bond, and set in place necessary approvals for a Chariho Building Committee to be formed. Regardless of path forward (bond with new schools, bond for adequate care of existing facilities) this action is necessary to receive state housing aid reimbursement of between 61%-81% on local taxpayer capital spending for Chariho school buildings. The source of funds for this work are the FY24 capital budget (\$355K) and the FY23 capital fund balance (up to \$200K) as authorized by the School Committee.

Thereafter the Chariho Building Committee is to direct/determine the project in the RIDE Stage III and Stage IV processes per the Chariho Act.

I recommend acceptance of the proposal and approval of the AIA contract upon legal review.

Thank you.



Dec 4, 2023

Ned Draper
Director of Administration & Finance
Charlho Regional School District
455A Switch Road
Wood River Junction, RI 02894

RE: Charlho Regional School District, Request for Qualifications #24-03, Preparation of Stage II Application for School Construction, Bid #23008

Proposal Revisions for Contract

Dear Mr. Draper:

It is a pleasure to have been selected by the Charlho Regional School District to partner with you on your Stage II masterplan submission to RIDE and your community. Derek Osterman of Colliers Project Leaders has shared with us your budget constraints for this effort. We had a very direct conversation regarding our team's approach to delivering a successful submission to RIDE given these constraints. The SLAM team will have to be paired down considerably in order to meet your available fee. Please know, it will put pressure on the remaining team to cover the scope traditionally provided by the other consultants in an already compressed timeline. We have seen in the few meetings and conversations with your team to date that you are excited and committed to working hard on this project. We are only able to agree to this reduced team and fee because of our experience with the RIDE Stage II processes and we will have to pull from information we have gathered/created on past school projects to fill in the gaps. Despite these hardships we remain confident that by working in tandem with the Charlho team and Colliers we will meet the February 15, 2024 deadline.

The following is a statement of the changes, assumptions and exclusions to our design team and proposed scope that was submitted in our proposal dated Nov 8, 2023:

1. Project Team members will include:
 - a. The **SLAM** Collaborative, all team leaders remain the same and we will perform the architectural and structural engineering scope.
 - b. **StudioJAED** will perform all mechanical, fire protection, plumbing, technology and security scope.
 - c. **PHP Engineering** will perform the electrical engineering scope.
 - d. **Garofalo Associates** will cover civil, traffic, landscape and geotechnical engineering.
 - e. **Miyakoda Consulting** will be the cost estimator.
 - f. All other services noted in the proposal will be covered by the team noted above, no other consultants will be participating in the Stage II process.
 - g. Note: we intend to bring the full list of consultants back onto the team to perform their specialized services for Stage III should we be selected for that work.
2. Work that must be excluded from this scope due to reduced fee:
 - a. Hazardous materials testing in the buildings. We will rely upon the AHERA reports and other information the district has regarding Haz Mat within the buildings to inform the cost estimator.
 - b. Environmental soils testing on the sites. We will have to rely upon any information the district may have regarding contaminated soils or buried tanks/materials on site to inform the cost estimator.
 - c. Groundwater test excavations or test pits at new or existing schools are excluded.

- d. Septic system evaluation or design at new or existing schools is excluded.
 - e. Public well evaluation or design at new or existing schools is excluded.
 - f. Site surveys of any of the properties are excluded. We will rely upon the site information, including topography, that is shared in the materials provided by the owner.
3. Work included but as at *additional service fee beyond the basic fee*.
 - a. Soil borings to provide basic geotechnical information and inform foundation design. Limited to 1 day of borings on each of the 3 elementary school sites and associated technical reports. These 3 sites only.
 4. The Owner will obtain all demographic study updates and provide them to the design team.
 5. The Capital Improvements scope that will be document is described in the spreadsheet "CRSD-FY-25-draft 5 year capex plan-nd.xlsx" received by SLAM on 12/1/23. No other scope will be included. The following clarifications shall apply:
 - a. High School - parking lot repaving, track and tennis court maintenance, adding pickleball courts and turf field will be estimated but no drawings created.
 - b. Chariho Maintenance Building - items noted are not mechanical and are excluded.
 - c. Charlestown - parking lot repaving and playground improvements will be estimated but no drawings created.
 - d. Ashaway - parking lot repaving and playground improvements will be estimated but no drawings created.
 - e. Richmond - playground improvements will be estimated but no drawings created.
 6. CRSD will provide all district Technology plans, Security system protocols and audio-visual information to the design team to establish scope for the cost estimator. There will not be drawings or outline specifications produced a narrative sufficient for submission will be created.
 7. No additions are planned for any existing structures to remain.
 8. Hope Valley is expected to be taken offline and will not be studied as part of the new elementary schools scope. The items listed on the District 5 year Capital Plan will be documented with the exception of septic design which is excluded.

FEES:

Basic services:

We propose to provide the **basic services noted above for a fixed fee of \$440,000** including reimbursable expenses.

Additional Services:

We propose to provide the soil borings at Richmond, Charlestown and Ashaway Elementary schools for **an additional service of \$39,000**. *Please note the boring fees are being passed through from the subcontractant with no mark up by Garofalo or SLAM to assist in keeping the districts costs down.*

If I can provide you with additional information, please contact me at either 860-490-9515 (cell) or cellithorpe@slamcoll.com.

Sincerely,



Catherine Ellithorpe, AIA, NCARB

Principal



Chariho Regional School District Office of the Superintendent

455A Switch Road
Wood River Junction, Rhode Island 02894



GINA M. PICARD
Superintendent of Schools

MICHAEL COMELLA, Ed.D.
Assistant Superintendent of Schools

CATHERINE M. GIUSTI
School Committee Chairperson

All Kids. All of the Time.

To: Chariho Regional School District Committee
From: Gina Picard, Superintendent
Date: March 14, 2023; Revised September 12, 2023; **Revised December 12, 2023**
Re: 2024 School Committee Meeting Schedule

Below is the School Committee meeting schedule for calendar year 2024 (please note that budget workshop dates are included).

<i>Dates</i>	<i>Notes</i>
January 9	Regular Meeting/Introduction of Budget*
January 11	Budget Workshop*
January 17	Finance Committee Meeting/Omnibus Meeting*
January 23 Delete	Budget Workshop*
February 6 13	Regular Meeting (FY25 Budget Workshop & Approval)*
March 5	Annual Regional School District Meeting (Public Hearing on Budget)**
March 12	Regular Meeting (FY25 Budget Adoption)*
March 26	Regular Meeting*
April 9	All-Day Referendum on Budget ***
April 9	Regular Meeting*
May 14	Regular Meeting*
May 28 Delete	Regular Meeting*
June 18	Regular Meeting*
July 16	Regular Meeting*
August 20	Regular Meeting*
September 17 - Date Change	Regular Meeting*
September 24 Delete	Regular Meeting*
October 8 Delete	Regular Meeting*
October 22	Regular Meeting*
November 19	Regular Meeting*
December 17	Regular Meeting*

- * School Committee Meetings/Budget Workshops/Finance and Omnibus Meetings scheduled to be held in the Chariho High School Library, 453 Switch Rd
- ** Annual Meeting scheduled to be held in the Chariho Middle School Auditorium, 455B Switch Rd
- *** All-Day Referendum - Voting held in each of the three towns

➤ Per the Chariho Act, the budget must be approved by the School Committee no later than the fifteenth day of February. The Annual Regional District Meeting/Public Hearing shall be held on the first Tuesday in March. The School Committee must adopt the budget no later than the third Tuesday in March and subsequent to the Public Hearing. Within thirty days of adoption of the final proposed budget, a budget approval referendum must be held in each of the member towns on a single day determined by the regional school committee.

The Chariho Regional School District does not discriminate on the basis of age, gender, marital status, race, religion, national origin, color, creed, political affiliation, sexual orientation, or handicap in accordance with applicable law.

ENCLOSURE **VIII D**

Transfer of Funds FY24 - School Meeting Date 12/12/2023				
			From	To
1	10000000-05101-321-10-2500-56219-0000-00	Supplies Custodial HS	2,100.00	
	10000000-05101-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds HS		2,100.00
			2,100.00	2,100.00
	Transfer funds to purchase 3 new AEDs with 8 year warranty for HS.			
2	10000000-05101-212-10-2600-56407-0000-00	Web Software/Database Library HS	1,734.13	
	10000000-05101-321-10-2500-57306-0000-00	Furniture/Fixtures HS		1,734.13
			1,734.13	1,734.13
	Transfer funds to purchase 2 café tables and 4 chairs.			

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FYI

Transfer of Funds FY24 - School Committee Running Total				
			From	To
8/8/23	10000000-23101-122-20-2104-53406-0000-10	Purchased Serv ESY HS	\$ 1,636.22	
	10000000-07410-431-20-2141-55610-0000-00	Tuition RI School for the Deaf		\$ 1,636.22
		Transfer funds for tuition for TI - grade 11 Level 4 RI School for the deaf - underbudgeted.	\$ 1,636.22	\$ 1,636.22
8/8/23	10000000-99999-232-20-2145-53203-0000-10	Prof Services Occup Ther ESY Dist	\$ 2,500.00	
	10000000-04102-216-20-2104-53406-0000-00	Purchased Serv Nurse ESY MS	\$ 4,500.00	
	10000000-99999-232-20-2143-53202-0000-00	Prof Services Speech ESY Dist		\$ 7,000.00
		Transfer funds for contracted SLP for ESY.	\$ 7,000.00	\$ 7,000.00
8/8/23	10000000-05101-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds HS	\$ 8,200.00	
	10000000-04102-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds MS	\$ 4,000.00	
	10000000-06110-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds CALA	\$ 3,000.00	
	10000000-05101-321-10-2500-54204-0000-00	Grounds Services HS		\$ 7,600.00
	10000000-04102-321-10-2500-54204-0000-00	Grounds Services MS		\$ 7,600.00
		Transfer funds to pay TruGreen per bid - seeding and fertilizing fields on main campus for the 2023-2024 SY.	\$ 15,200.00	\$ 15,200.00
9/12/2023	10000000-05101-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds HS	\$ 2,098.54	
	10000000-05101-321-10-2500-56211-0000-00	Other Bldg/Grounds Supplies HS		\$ 2,098.54
			\$ 2,098.54	\$ 2,098.54
		Transfer funds to purchase air conditioners for the classrooms and PVC sheet to install them at CHS for Special Education student		
9/12/2023	Salary & Benefits lines	School Psychologist CALA	\$ 95,513.00	
	10000000-06110-232-20-2121-53205-0000-00	Purchased Serv Psychologist CALA		\$ 95,513.00
			\$ 95,513.00	\$ 95,513.00
		Transfer funds to pay for psychologist provided through agency to fill vacant position.		
9/12/2023	Salary & Benefits line	School Psychologist Charlestown	\$ 80,000.00	
	Account to be created	Purchased Serv Social Worker		\$ 80,000.00
			\$ 80,000.00	\$ 80,000.00
		Transfer funds to pay for Social worker from an agency due to psychologist position being unfilled.		
9/21/2023	10000000-02100-332-10-2500-51110-3200-00	Salary Treasurer	\$ 300.00	
	10000000-01100-531-10-2500-53503-0000-00	Document Copying Supt/Sch Com.		\$ 300.00
			\$ 300.00	\$ 300.00
		Transfer funds to cover copy costs that were not budgeted		
9/26/2023	10000000-05101-232-20-2103-53220-0000-00	Other Purch Educ Serv Self Cont HS	\$ 49,500.00	
	10000000-04102-232-20-2103-53220-0000-00	Other Purch Educ Serv Self Cont MS		\$ 49,500.00
			\$ 49,500.00	\$ 49,500.00
		Transfer funds for behavior technician for ME - grade 7.		
9/26/2023	10000000-03106-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds HV	\$ 900.00	
	10000000-03106-321-10-2500-56217-0000-00	Supplies Plumbing and Heating HV	\$ 1,095.00	
	10000000-03106-313-10-2500-54907-0000-00	Alarm/Fire Safety Repairs HV		\$ 1,095.00
			\$ 1,995.00	\$ 1,995.00
		Transfer funds for Allied Fire Protection labor and materials to replace sprinkler pipe at Hope Valley Elementary - transfer not processed, paid out of capital.		
10/10/2023	10000000-05101-321-10-2500-54312-0000-00	Maint/Repairs Bldg/Grounds HS	2,900.00	
	10000000-05101-321-10-2500-54321-0000-00	Maint/Repairs Electrical HS		2,900.00
			\$ 2,900.00	\$ 2,900.00
		Transfer funds for Devereaux Electric labor and materials to work on underground wiring for lights for the football field on campus.		
10/24/2023	10000000-03104-216-20-2104-53406-0000-00	Purchased Serv Nurse ESY Rich	2,150.00	
	10000000-03103-232-20-2125-56101-0000-00	Supplies Occ Therapist Cha		2,150.00
			2,150.00	2,150.00
		Transfer funds to purchase test kits for new district Occupational Therapist.		
10/24/2023	10000000-03106-232-20-2121-51110-1704-00	Salary Psychologist HV	45,006.91	
	10000000-03105-232-20-2121-51110-1704-00	Salary Psychologist Ash	25,795.60	
	10000000-03106-232-20-2121-53205-0000-00	Purchased Serv Psychologist Hope Valley		45,006.91
	10000000-03105-232-20-2121-53205-0000-00	Purchased Serv Psychologist Ash		25,795.60
			70,802.51	70,802.51
		Transfer funds from salaries to purchased serv account for vacant school psychologist split position.		
11/14/2023	10000000-05101-122-10-1500-55111-0000-00	Transportation Field Trip Math HS	1,200.00	
	10000000-05101-122-10-1500-55809-0000-00	Travel Teacher Math HS	100.00	
	10000000-05101-122-10-1500-58101-0000-00	Prof Organization Fees Math HS	100.00	



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Director of Administration & Finance

LYNN GOUVIN
Asst. Director of Administration & Finance

To: Gina Picard
From: Ned Draper
Date: December 6, 2023
Subject: Monthly FY24 budget narrative updates by attached report.

- **General Fund (SCFS*EXPENSE and *REVENUE)**
 - Revenues are coming in as anticipated. Town appropriations are to budget. Unlike the prior year, budget for tuitions per 11/1 enrollment appears positive to budget. State aid is also on budget. Re-appropriated fund balance for local aid is not yet entered, and WB Health fund balance use will be assessed fiscal mid-year. Tuition for CTC programs continues \$150K favorable, and indirect cost reimbursements are up.
 - Expense of wages into FY24 continue favorable due to vacancies, benefits however are tracking higher due to increased health care cost. This is monitored closely. Tuition for CTC/Charter programs appear \$50K unfavorable.
- **Grant Funds (SCFS*EXP-2ACCTs)**
 - Updated format enclosed. No remarkable activity. ESSER funds conclude next year.
- **Capital Funds (SCF*REV-EXP, Capital pages 1-3)**
 - Housing Aid – is limited due to needing a Stage II submission. Both revenue and expense in this category will be under pressure until addressed. The upcoming efforts with SLAM Architects will be presented at the December 12 meeting.
 - Member Town Contribution – is on track and spending is targeted to reduce deferred maintenance. Custodial vacancies impacts maintenance staff availability for projects. Capital fund balance is addressing this as possible, but action to achieve Housing Aid funding for FY25 and beyond is necessary.
 - Bond – is on budget. Sinking fund investment returns may have positive results for FY27 bond retirement requirements.
- **Lunch Fund and Miscellaneous Enterprise Accounts (SCFS* EXP page 1-2)**
 - The lunch fund as reported here does not include all of November's expense. An annual loss is anticipated in the \$20K range. However, fund balance from prior year's federal support will cover this. Additionally labor shortages may keep actual full year expense below anticipated levels and allow a break-even result.
- **Student Activities Funds (SCFS*EXPENSE SAF accounts beginning with 9)**
 - Spending for this year to date reported here. These funds may only be obligated from funds on hand. No remarkable activity.

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.



CHARIHO REGIONAL SCHOOL DISTRICT
Rev - Exp Capital & Debt Service Accounts
Report dates 07/01/2023 - thru - 06/30/2024

Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	F Y P E
Capital Bldg Improvements Rich	20,000.00	0.00	0.00	0.00	0.00	X
Land Improvements Ash	33,478.00	0.00	0.00	0.00	0.00	X
Capital Bldg Improvements MS	77,027.00	476,500.00	401,610.00	74,120.00	770.00	X
Capital Bldg Improvements HS	336,000.00	0.00	0.00	0.00	0.00	X
Capital Bldg Improvements CRSA	10,000.00	0.00	0.00	0.00	0.00	X
-422 Capital Projects	476,500.00	476,500.00	401,610.00	74,120.00	770.00	
Total Expense	476,500.00	476,500.00	401,610.00	74,120.00	770.00	

SCFS*REV-EXP.CAPITAL-DEBT.SERVICE

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CHARIHO REGIONAL SCHOOL DISTRICT
 Rev - Exp Capital & Debt Service Accounts
 Report dates 07/01/2023 - thru - 06/30/2024

Housing Aid	0.00	0.00	-193,717.00	0.00	-193,717.00	R
Housing Aid Prior Year	476,500.00	476,500.00	0.00	0.00	476,500.00	R
-998 Reserved for Revenue Transactions	476,500.00	476,500.00	-193,717.00	0.00	282,783.00	
Total Revenue	476,500.00	476,500.00	-193,717.00	0.00	282,783.00	

SCFS*REV-EXP.CAPITAL-DEBT.SERVICE

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CHARIHO REGIONAL SCHOOL DISTRICT
 Rev - Exp Capital & Debt Service Accounts
 Report dates 07/01/2023 thru - 06/30/2024

Land Improvements Char	0.00	16,541.00	16,541.00	0.00	0.00	X
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CHARHO REGIONAL SCHOOL DISTRICT
Rev - Exp Capital & Debt Service Accounts
Report dates 07/01/2023 - thru - 06/30/2024

Account Description	Budget	Adj Budget	Year To Date	Encumbered		T Y P E
				and Requested	Avail Budget	
Capital Bldg Improvements Char	30,000.00	13,459.00	3,023.00	0.00	8,435.00	X
Land Improvements Rich	0.00	2,770.00	2,770.00	0.00	0.00	X
Capital Bldg Improvements Rich	30,000.00	47,230.00	24,530.00	9,340.00	13,360.00	X
Land Improvements Ash	0.00	42,027.40	8,354.40	0.00	32,473.00	X
Capital Bldg Improvements Esp	45,000.00	35,445.00	2,952.65	0.00	33,492.65	X
Land Improvements EV	0.00	2,930.00	2,930.00	0.00	0.00	X
Capital Bldg Improvements EV	65,000.00	62,070.00	11,613.08	14,713.00	35,743.62	X
Capital Bldg Improvements MG	225,273.00	145,800.00	48,880.74	3,550.16	94,169.10	X
Land Improvements FS	0.00	3,350.00	0.00	3,350.00	0.00	X
Capital Bldg Improvements HS	80,000.00	76,650.00	12,000.00	45,189.00	19,461.00	X
Capital Bldg Improvements CTC	30,500.00	236,500.00	2,144.60	0.00	274,355.40	X
Capital Bldg Improvements CNIA	10,000.00	20,000.00	0.00	2,630.00	17,370.00	X
Newer & Newer/Stage TT	0.00	353,000.00	0.00	0.00	353,000.00	X
Capital Equipment Dist	365,080.00	0.00	0.00	0.00	0.00	X
-422 Capital Projects	1,100,773.00	1,100,773.00	137,139.77	78,772.16	884,861.07	
Total Expense	1,100,773.00	1,100,773.00	137,139.77	78,772.16	884,861.07	

SCFS*REV-EXP. CAPITAL-DEBT SERVICE

10:41:22 06 DEC 2023 Page 4

CHARHO REGIONAL SCHOOL DISTRICT
 Rev - Exp Capital & Debt Service Accounts
 Report dates 07/01/2023 - thru - 06/30/2024

Reappropriated Capital Funds	1,100,773.00	1,100,773.00	0.00	0.00	1,100,773.00	R
-998 Reserved for Revenue Transactions	1,100,773.00	1,100,773.00	0.00	0.00	1,100,773.00	
Total Revenue	1,100,773.00	1,100,773.00	0.00	0.00	1,100,773.00	



CHARHO REGIONAL SCHOOL DISTRICT
Rev - Exp Capital & Debt Service Accounts
Report dates 07/01/2023 - thru - 06/30/2024

Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	T Y P X
SCFS*REV-EXP. CAPITAL-DEBT. SERVICE						
<p align="center">CHARHO REGIONAL SCHOOL DISTRICT Rev - Exp Capital & Debt Service Accounts Report dates 07/01/2023 - thru - 06/30/2024</p>						
Debt Service Paymont	1,680,562.50	1,680,562.50	0.00	0.00	1,680,562.50	X
Bond Interest Payment	865,930.03	865,930.03	422,918.27	443,011.75	0.00	X
-421 Debt Service	2,546,492.53	2,546,492.53	422,918.27	443,011.75	1,680,562.51	
Total Expense	2,546,492.53	2,546,492.53	422,918.27	443,011.75	1,680,562.51	

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SCFS*REV-EXP. CAPITAL-DEBT. SERVICE						
<p align="center">CHARHO REGIONAL SCHOOL DISTRICT Rev - Exp Capital & Debt Service Accounts Report dates 07/01/2023 - thru - 06/30/2024</p>						
Debt Service Charlestown	250,582.09	250,582.09	-32,715.37	0.00	157,866.72	R
Debt Service Richmond	283,680.78	283,680.78	-104,961.89	0.00	178,718.89	R
Debt Service Hoskington	282,935.99	282,935.99	-104,693.72	0.00	178,242.27	R
Housing Aid Bonded Debt	1,298,270.75	1,298,270.75	-264,109.00	0.00	1,034,161.75	R
Interest Subsidy BOND	431,002.92	431,002.92	-300,124.09	0.00	330,878.83	R
-998 Reserved for Revenue Transactions	2,546,492.53	2,546,492.53	-666,604.07	0.00	1,879,888.46	
Total Revenue	2,546,492.53	2,546,492.53	-666,604.07	0.00	1,879,888.46	

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CHARHO REGIONAL SCHOOL DISTRICT
Rev - Exp Capital & Debt Service Accounts
Report dates 07/01/2023 - thru - 06/30/2024

Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested Avail Budget	E Y P E
SCFS*REV-EXP. CAPITAL-DEBT. SERVICE				10:41:27 06 DEC 2023	Page 7

CHARHO REGIONAL SCHOOL DISTRICT
 Rev - Exp Capital & Debt Service Accounts
 Report dates 07/01/2023 - thru - 06/30/2024



CHARTER REGIONAL SCHOOL DISTRICT
Expense Operating Accounts Status Report
Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	T Y Z R
-000	Workers' Compensation	204,312.00	200,963.00	109,484.64	62,897.30	28,581.06	
-111	Instructional Teachers	29,296,015.60	29,296,979.60	8,135,874.70	5,817.38	21,155,287.52	
-112	Substitutes	612,205.57	612,205.57	176,020.12	0.00	436,185.45	
-113	Instructional Paraprofessionals	3,446,718.84	3,446,718.84	906,300.00	0.00	2,540,418.84	
-121	Pupil-Use Technology and Software	856,716.23	863,356.26	578,377.33	14,990.02	269,988.91	
-122	Instructional Materials, Trips, and Supplies	617,630.33	615,491.84	328,900.69	71,251.99	215,339.16	
-211	Guidance and Counseling	1,417,086.89	1,417,636.89	384,238.32	0.00	1,033,398.57	
-212	Library	772,551.82	772,740.78	223,540.55	81.35	549,118.88	
-213	Extracurricular	601,269.48	601,269.48	189,814.13	92,005.92	319,449.43	
-214	Student Health and Services	248,630.09	247,387.76	83,068.65	18,411.14	145,907.97	
-215	Academic Interventions	207,291.70	207,291.70	49,194.36	0.00	158,097.34	
-216	Student Health Services-Non Instructional	935,505.12	928,855.12	249,749.12	131,745.84	547,360.16	
-221	Curriculum Development	941,258.47	941,398.47	270,748.67	164.48	670,485.32	
-222	In-Service, Staff Development, and Support	785,788.91	783,343.09	249,534.02	500.00	533,309.08	
-231	Program Management	857,905.80	859,255.16	318,983.62	1,384.63	538,886.91	
-232	Therapists, Psychologists, Evaluators, Personal Attenda	3,604,789.35	3,610,740.92	1,056,340.22	368,143.21	2,186,257.49	
-241	Academic Student Assessment	177,374.99	177,374.99	21,994.83	0.00	155,380.16	
-311	Transportation	4,077,023.00	4,074,903.16	84,206.47	0.00	3,990,696.69	
-312	Food Service	14,205.00	15,567.50	1,362.50	0.00	14,205.00	
-313	Safety	179,273.99	179,779.73	32,076.61	33,861.94	113,841.18	
-321	Building Upkeep, Utilities, and Maintenance	4,987,042.09	4,985,933.17	1,861,315.39	561,035.82	2,563,581.96	
-331	Data and Technology Management	284,611.66	283,953.58	151,437.95	738.67	133,776.96	
-332	Business Operations	1,045,255.63	1,045,628.21	469,025.06	27,121.74	549,481.41	
-411	Budgeted Contingencies	21,824.19	21,824.19	0.00	0.00	21,824.19	
-431	Public, Parochial, Private, and Charter School Pass-Thr	4,318,498.79	4,321,121.41	878,938.62	1,057,776.76	2,384,406.03	
-432	Retiree Benefits and Other	131,819.14	131,819.14	30,664.46	0.00	101,154.68	
-433	Enterprise and Community Service Operations	0.00	0.00	1,091.80	0.00	-1,091.80	
-511	Principals and Assistant Principals	2,147,188.62	2,147,308.62	828,934.54	1,645.00	1,316,729.08	
-512	School Office	1,016,477.99	1,016,528.39	361,217.12	519.80	654,781.47	
-521	Deputies, Senior Administrators, Researchers, and Progr	159,613.56	159,702.56	54,411.08	0.00	105,291.48	
-531	Superintendent and School Board	454,117.83	452,933.55	191,685.10	2,498.53	258,749.92	
-532	Legal	86,000.00	86,000.00	24,429.91	47,772.31	13,797.78	
Report Total		64,506,002.68	64,506,002.68	18,302,960.57	2,500,363.83	43,702,678.28	



CHARHO REGIONAL SCHOOL DISTRICT
Expense Operating Accounts Status Report
Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	E Y E E
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CHARHO REGIONAL SCHOOL DISTRICT
Revenue - Expense Operating Accounts Status
Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	F Y P E
331 Data and Technology Management		0.00	2,984.42	2,984.42	0.00	0.00	
-312 Food Service		1,000,000.00	997,015.58	266,713.13	7,663.17	722,639.28	
-111 Instructional Teachers		0.00	0.00	1,550.13	0.00	-1,550.13	
-433 Enterprise and Community Service Operations		0.00	27,450.00	6,971.43	0.00	20,478.57	
-213 Extracurricular		0.00	22,625.79	4,446.34	1,461.60	16,717.85	
-122 Instructional Materials, Trips, and Supplies		0.00	8,370.00	0.00	0.00	8,370.00	
Total Expense		1,000,000.00	1,058,445.79	282,665.45	9,124.77	766,655.57	

SCFS*REV-EXP. OPERATING

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CHARHO REGIONAL SCHOOL DISTRICT
 Revenue - Expense Operating Accounts Status
 Report dates 07/01/2023 - thru - 06/30/2024

Report Total	1,000,000.00	1,058,445.79	282,665.45	9,124.77	766,655.57
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CHARIHO REGIONAL SCHOOL DISTRICT
Expense Operating Accts By Fund
Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	MONTE ENDING 06/01/2024 06/30/2024	YEAR-TO-DATE 07/01/2023 06/30/2024	ENCUMBERED AS OF 06/30/2024	BUDGET ADJUSTED 07/01/2023 06/30/2024	AVAILABLE BUDGET
Fund 21011100	IDEA PART B Allocation	0.00	292,894.93	14,236.50	353,880.46	646,749.83
Fund 21011200	IDEA Preschool	0.00	2,046.44	0.00	29,171.53	27,125.09
Fund 21021100	Title I	0.00	109,647.63	807.67	470,951.66	360,196.36
Fund 21023100	Title I School Impr 1003	0.00	80,057.61	23.96	157,960.96	77,879.39
Fund 21031100	Title II	0.00	35,140.30	0.00	140,415.25	105,274.95
Fund 21051100	Title IV	0.00	20,421.48	0.00	54,881.25	34,459.77
Fund 21051103	Title IV-BSCA Strong Conn	0.00	1,950.00	0.00	165,615.89	163,665.89
Fund 21091100	Long Term Plan Even Yr	0.00	8,026.41	0.00	0.00	-8,026.41
Fund 21091101	Long Term Plan Odd Yr	0.00	8,885.10	844.04	65,375.00	55,645.86
Fund 21092100	Perkins Set Aside	0.00	13,436.00	0.00	23,150.00	9,714.00
Fund 21093100	Perkins Special Programs	0.00	0.00	0.00	1,246.00	1,246.00
Fund 21172100	RI Emergency Mgt Grant	0.00	59,049.36	0.00	0.00	-59,049.36
Fund 21251702	ESSER II-Extend Learning	0.00	3,902.23	0.00	3,902.23	0.00
Fund 21251703	ESSER II - Univ Screening	0.00	3,824.10	0.00	3,824.10	0.00
Fund 21251802	ESSER III- Ext Learning	0.00	229,663.84	0.00	372,866.56	143,202.72
Fund 21251804	ESSER III- Stud Transition	0.00	86,291.72	10,155.66	179,710.43	83,263.05
Fund 21251805	ESSER III- Digital Divide	0.00	99,212.00	0.00	99,212.00	0.00
Fund 21251806	ESSER III -Other Priority	0.00	0.00	47,850.00	290,000.00	242,150.00
Fund 21251810	ARP HCY II	0.00	3,034.23	0.00	10,272.27	7,238.04
Fund 21251815	ARP IDEA - Part B	0.00	2,567.80	0.00	8,640.44	6,072.64
Fund 21251816	ARP IDEA Preschool	0.00	7,947.07	94.63	8,531.01	489.31
Fund 21251821	Pandemic EBT Local Cost	0.00	5,024.00	0.00	0.00	-5,024.00
Fund 21272109	USDA Equipment Grant 2020	0.00	5,000.00	0.00	0.00	-5,000.00
Fund 21372120	Project AWARE	0.00	95,140.94	1,740.48	170,545.28	73,663.86
Fund 21413110	Youth and Teen Mental Hea	0.00	178.58	0.00	0.00	-178.58
Fund 22291020	American Rescue Plan Act	0.00	9,775.00	46,600.00	69,067.00	12,692.00
Fund 23591000	CTC Categorical Funds	0.00	22,778.46	0.00	22,778.46	0.00
Fund 23581001	CTC Categorical Even Yr	0.00	48,259.99	21,036.54	566,433.83	497,137.30
Fund 23911001	School Bldg Amth Capital	0.00	28,911.37	10,171.00	128,202.12	89,119.75
Fund 24012031	Community 2000 Foundation	0.00	3,999.47	0.00	5,708.49	1,709.02
Fund 24050070	Donations - Field Trips	0.00	4,652.84	0.00	16,428.96	11,776.12
Fund 24050073	Donations - U/S Private	0.00	10,365.77	2,420.81	70,855.86	58,069.28
Report Total		0.00	1,302,084.67	155,981.29	4,089,627.04	2,631,561.08



CHARHO REGIONAL SCHOOL DISTRICT
Expense Operating Accts By Fund
Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	MONTH ENDING 06/01/2024 06/30/2024	YEAR-TO-DATE 07/01/2023 06/30/2024	ENCUMBERED AS OF 06/30/2024	BUDGET ADJUSTED 07/01/2023 06/30/2024	AVAILABLE BUDGET



CHARIHO REGIONAL SCHOOL DISTRICT
Revenue Operating Accounts Status Report
 Report dates 07/01/2023 - thru - 06/30/2024

Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	P	E
Town Appropriation Charlestown	12,278,177.00	12,278,177.00	-4,542,925.46	0.00	7,735,251.54	R	
Town Appropriation Richmond	15,433,652.00	15,433,652.00	-5,710,451.72	0.00	9,723,200.68	R	
Town Appropriation Hopkinton	14,842,585.00	14,842,585.00	-5,491,756.45	0.00	9,350,828.55	R	
Reappropriated Fund Balance Budgeted	388,462.00	388,462.00	0.00	0.00	388,462.00	R	
Reappropriated Fund Balance WB health	717,077.00	717,077.00	0.00	0.00	717,077.00	R	
Reappropriated Fund Balance WB dental	160,648.00	160,648.00	0.00	0.00	160,648.00	R	
Preschool Tuition	48,500.00	48,500.00	-12,000.00	0.00	37,500.00	R	
Tuition from Individuals	18,207.00	18,207.00	-19,204.48	0.00	1,597.48	R	
CMLA Tuition	378,262.50	378,262.50	-22,565.00	0.00	355,697.50	R	
CTC Tuition East Greenwich	15,353.00	15,353.00	0.00	0.00	15,353.00	R	
CTC Tuition Westerly	1,521,675.00	1,521,675.00	0.00	0.00	1,521,675.00	R	
CTC Tuition South Kingstown	612,850.00	612,850.00	0.00	0.00	612,850.00	R	
CTC Tuition Narragansett	63,264.00	63,264.00	0.00	0.00	63,264.00	R	
CTC Tuition Exeter West Greenwich	246,640.00	246,640.00	0.00	0.00	246,640.00	R	
CTC Tuition North Kingstown	146,043.00	146,043.00	0.00	0.00	146,043.00	R	
CTC Tuition Warwick	18,634.00	18,634.00	0.00	0.00	18,634.00	R	
CTC Tuition Jamestown	34,456.00	34,456.00	-8,574.89	0.00	25,881.11	R	
CTC Tuition Cumberland	25,918.00	25,918.00	0.00	0.00	25,918.00	R	
Earnings on Investments	291,349.90	291,349.90	-121,867.45	0.00	169,482.45	R	
Other Fees	0.00	0.00	-64.22	0.00	-64.22	R	
CTC Program Revenue Culinary Arts	1,000.00	1,000.00	0.00	0.00	1,000.00	R	
CTC Program Revenues	1,000.00	1,000.00	0.00	0.00	1,000.00	R	
Building Use Rentals	7,500.00	7,500.00	-300.00	0.00	7,200.00	R	
Building Use Utility Fees	1,500.00	1,500.00	-600.00	0.00	900.00	R	
Building Use Admin fees	0.00	0.00	-15.00	0.00	-15.00	R	
Royalties	100.00	100.00	-199.42	0.00	99.42	R	
Donations from Private Sources	1,000.00	1,000.00	0.00	0.00	1,000.00	R	
Refund Prior Year Expenditures	2,500.00	2,500.00	579.41	0.00	1,920.59	R	
Excess SPED Cos. Reimbursement	162,124.00	162,124.00	-67,738.00	0.00	94,386.00	R	
Transportation Categorical Aid	2,612,305.00	2,612,305.00	-992,153.00	0.00	1,620,152.00	R	
Req Bonus Aid - Priv Transp Offset	387,444.00	387,444.00	-38,744.40	0.00	348,699.60	R	
J/R State Aid from Charlestown	1,404,973.00	1,404,973.00	-519,840.01	0.00	885,132.99	R	
J/R State Aid from Richmond	5,967,425.00	5,967,425.00	-2,207,947.25	0.00	3,759,477.75	R	
J/R State Aid from Hopkinton	6,390,279.00	6,390,279.00	-2,364,403.23	0.00	4,025,875.77	R	



CHARHO REGIONAL SCHOOL DISTRICT
Revenue Operating Accounts Status Report
Report dates 07/01/2023 - thru - 06/30/2024

Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	T
						Y
						P
						E
Medicaid	265,000.00	265,000.00	-41,183.39	0.00	123,826.61	R
Indirect Cost Revenue	10,000.00	10,000.00	-69,073.36	0.00	-59,073.36	R
Sale of Equipment	44,000.00	44,000.00	-11,867.00	0.00	32,133.00	R
Contribution in Kind Public Entities	2,000.00	2,000.00	0.00	0.00	2,000.00	R
Insurance Proceeds	1,000.00	1,000.00	0.00	0.00	1,000.00	R
Contribution In Kind Public Entities	100.00	100.00	0.00	0.00	100.00	R
Fund -998 Reserved for Revenue Transacti	64,506,003.40	64,506,003.40	-22,344,632.74	0.00	42,161,370.66	
Report Total	64,506,003.40	64,506,003.40	-22,344,632.74	0.00	42,161,370.66	



CHARLHO REGIONAL SCHOOL DISTRICT
Expense Operating Accounts Status Report
Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	Budget	Adj Budget	Year To Date	Encumbered and Requested	Avail Budget	T Y P E
90000001-99997-997-97-9700-24121-9700-03	SAF Yearbook HS	0.00	0.00	999.04	0.00	-999.04	X
90000001-99997-997-97-9700-24122-9700-03	SAF Athletics HS	0.00	0.00	4,586.83	0.00	-4,586.83	X
90000001-99997-997-97-9700-24126-9700-03	SAF Drama Club HS	0.00	0.00	643.97	0.00	-643.97	X
90000001-99997-997-97-9700-24130-9700-03	SAF Art Club HS	0.00	0.00	80.74	0.00	-80.74	X
90000001-99997-997-97-9700-24155-9700-03	SAF Library HS	0.00	0.00	15.73	49.99	-65.72	X
90000001-99997-997-97-9700-24148-9700-03	Athletics-PALL	0.00	0.00	5,895.00	0.00	-5,895.00	X
90000001-99997-997-97-9700-24216-9700-03	SAF Drama Club HS	0.00	0.00	224.00	0.00	-224.00	X
90000001-99997-997-97-9700-24226-9700-03	SAF Drama Club HS	0.00	0.00	0.00	323.00	-323.00	X
90000001-99997-997-97-9700-24235-9700-03	SAF Library HS	0.00	0.00	4,501.75	232.91	-4,734.56	X
90000001-99997-997-97-9700-24301-9700-03	SAF Principal Charlie	0.00	0.00	219.26	1,104.00	-1,323.26	X
90000001-99997-997-97-9700-24335-9700-03	SAF Library Charlot	0.00	0.00	93.11	0.00	-93.11	X
90000001-99997-997-97-9700-24501-9700-03	SAF Principal Asawa	0.00	0.00	101.66	0.00	-101.66	X
90000001-99997-997-97-9700-24535-9700-03	SAF Library Ashaway	0.00	0.00	500.00	0.00	-500.00	X
90000001-99997-997-97-9700-24702-9700-03	SAF Culinary Arts HI	0.00	0.00	134.70	0.00	-134.70	X
90000001-99997-997-97-9700-24703-9700-03	SAF FFA CTC	0.00	0.00	3,629.89	1,783.20	-5,413.09	X
90000001-99997-997-97-9700-24704-9700-03	SAF Skills USA CTC	0.00	0.00	1,167.00	260.00	-1,427.00	X
90000001-99997-997-97-9700-24714-9700-03	SAF Welding/Shipfitt	0.00	0.00	180.00	3,063.00	-3,269.00	X
90000001-99997-997-97-9700-24915-9700-03	SAF Class Reserves H	0.00	0.00	829.64	0.00	-829.64	X
90000001-99997-997-97-9700-24923-9700-03	SAF Class of 2023 HS	0.00	0.00	432.39	0.00	-432.39	X
90000001-99997-997-97-9700-24924-9700-03	SAF Class of 2024 HS	0.00	0.00	450.00	0.00	-450.00	X
90000001-99997-997-97-9700-24925-9700-03	SAF Class of 2025 HS	0.00	0.00	1,150.00	0.00	-1,150.00	X
-997 Reserved for Balance Sheet Transactions		0.00	0.00	25,834.71	6,842.00	-32,676.71	
Report Total		0.00	0.00	25,834.71	6,842.00	-32,676.71	



11/24/2023

CHARIHO Stage II Application Checklist- Review for Housing Aid

1. Project Summary and Prioritization
 - Prioritize per the district's perceived needs with justification that clearly aligns any proposed capital improvements with the priorities established by statute (RIGL 16-105.3).
 - Summarize enrollment projections for the next five years by grade with a brief analysis (increases/decreases from year to year shown in actual numbers or percents) of how the data supports the need for the project.
 - Summarize the cost comparison between this project and other alternatives reviewed.

2. Architectural Feasibility Study
 - Design and Educational Program.

Design and Educational Program means a comprehensive numerical and written description of a district's specific educational program for a specified number of students over a specified period of time. It shall include: an itemization of spaces needed to support the educational program, complete to the degree that a designer may use it as the basic document from which to create the design of a school facility; the instructional programs, grade configuration, type of facility, and the spatial relationships for the functions housed at the facility; the number of students and a list of any specialized classrooms or major support areas, non-instructional support areas, or external activity spaces; gross and net square footage of any affected existing facility; the overall security and security measures taken to safeguard the facility and its occupants; the school administrative organization; and the hours of operation that include the instructional day, extracurricular activities, and any public access. The Design and Educational Program shall begin with a thorough, in-depth explanation of curriculum goals and instructional activities that occur within the learning environment of the facility affected by the proposed project. The Design and Educational Program shall comply with all applicable laws and applicable CESE and SBA regulations, including but not limited to, those governing curriculum, basic education program, and length of school day and year. The Design and Educational Program for the proposed project shall include an itemization of each functional space and determination of square footage allocations, a calculation of total building square footage, and establish a realistic construction budget.

 - Comparison of costs between project and other alternatives; substantiation of the projects cost effectiveness and in the public interest; feasibility of modernizing of the extant facility.

 - Certification by Professional Structural Engineer registered in Rhode Island demonstrating that the building is structurally sound or can be made so reasonably.

 - District's High Performance Green Status/Goals; documentation of compliance with standards such as narratives and completed checklist (NECHPS v2.0 attached).

In addition, to ensure that integrated design, construction, and maintenance approaches are consistent with the goals of High Performance Schools the following policy and operations prerequisites are required.

 - i. The school district must create and implement an integrated design approach that ensures that the high performance standards and the overall goals of Northeast-CHPS are met and that they are consistent with state policy. The District, School Board, Board of Trustees, or appropriate school leadership must pass a board level resolution that mandates compliance with NECHPS.



11/24/2023

- ii. Implement the EPA's Tools for Schools program or an equivalent indoor environmental management program for the new or renovated school. Provide a resolution signed by the school district requiring participation in Tools for Schools (or equivalent) for its schools.
- iii. Implement a school maintenance plan that includes an inventory of all equipment in the new or renovated school and its preventive maintenance needs.
- iv. Establish a written policy that all newly purchased equipment and appliances to be used in the school be ENERGY STAR compliant. Additionally, the policy must prohibit the purchase of low efficiency products, including incandescent task lights, halogen torchieres, and portable electrical resistance heaters.
- v. Adopt a no idling policy that applies to all school buses operating in the school district and all vehicles operating in the school grounds.
- vi. Use no CFC- or HCFC-based refrigerants in building Heating, Ventilating, Air Conditioning, & Refrigeration (HVAC&R) systems.

___ Consideration of school district or school facility consolidation

Submit an analysis of the option of school consolidation and school district consolidation. Documentation shall include:

1. Current school capacity and enrollment by school and grade and anticipated five year district growth by grade and school;
2. A map of the district showing the location of the site or sites under consideration and the location of existing school buildings in the district;
3. The attendance area to be served by the proposed school and the number of school-age children who reside within the attendance area and future demographic projections for the district and attendance area;
4. A map of the nearest adjacent district(s) showing their buildings and attendance areas;
5. Other potential non-school buildings evaluated for conversion, include information on age, location, size, nearby community services and buildings, cost, and needed modernization;
6. Information regarding any school buildings abandoned by the district or converted to other use by the community in the last ten years including a map of their location in the district;
7. A comparative analysis of the potential impact of building sites on student transportation and local traffic conditions including traffic impact, public transportation opportunities, times of transit by school transportation, and cost of any changes that would be required to roads or the transportation system; and
8. Documentation must also be provided demonstrating that a licensed professional engineer has examined soil conditions for structural integrity and drainage in order to determine the suitability or lack thereof of possible sites and identified the existence of soil conditions which may increase site development costs.

___ Analysis of historic implications and comments from the Rhode Island Historical Preservation and Heritage Commission.

___ Traffic/Transportation Impact plan.

Whenever possible, sites shall be located close to public transportation. In order to reduce automobile-related pollution and conserve energy, designs shall incorporate the use of public transportation and carpooling by minimizing parking, creating bike facilities, providing safe walking/biking access, and other appropriate design elements. Additionally,



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applicants shall consider the proximity of other services in the community, such as supermarkets, commercial office buildings, grocery stores, day cares, cleaners, fitness centers, hair care, hardware, laundry, medical/dental services, senior care facilities, public parks, pharmacies, post offices, banks, libraries, and community centers.

- ___ Preliminary energy analysis or modeling
Include an analysis of the energy use (electric and heating and/or cooling) of the facility for at least the last two years, a survey of the facility systems, and recommendations for improving energy efficiency. The use of Energy Star Portfolio Manager or ComCheck software systems to benchmark the facility against other buildings or the Rhode Island Building Energy Code is highly encouraged. Consideration of the effects of initial capital costs versus maintenance costs over the life of the building with the goal of reducing such maintenance costs.
- ___ Feasibility of using renewable energy technologies
Consideration of life-cycle costs estimates of all feasible energy systems to identify the system with the lowest life-cycle cost estimate.

3. ___ Schematic Design Documents.

4. ___ Design and Construction Cost Projection.

Cost projections must consider the effects of initial capital costs versus maintenance costs over the life of the building with the goal of reducing operation and maintenance costs. Districts must demonstrate the incorporation of life cycle cost analysis in the selection of mechanical systems, equipment, and materials.

The projection shall include a detailed breakdown of the costs associated with this project. This cost analysis should include not only the estimated costs of construction escalated for inflation at the anticipated bid date but also the project management and design fees. Refer to Section 1.07-1. Project management, design fees and other soft costs as a percentage of total construction costs shall not exceed 20% of the general construction costs, as determined by the SBA.

Basic architectural services shall consist of the following phases, schematic design, design development, construction documents, bidding, and construction administration and include the following: architectural drawings, mechanical, electrical, plumbing, fire protection, structural, site development, basic environmental permitting, graphics, lighting design, acoustics, data and communication, educational consultants, any specialty consultants for laboratory, library/media center and kitchen space, code consultants, accessibility, and other services established by the SBA. Additional architectural services may include: geotechnical consultants, asbestos consulting, wetlands flagging, and other additional services as determined by the SBA.

Cost projections must be broken down between new space (i.e. addition) and space improvements (i.e. renovation). If a district is building an addition onto a school as well as conducting major renovations, the soft costs shall be pro-rated between the two aspects of the project. By separating the costs, the SBA is able to compare the cost of the new construction versus renovation. The cost comparison should also include an evaluation of the potential for the use of historic tax credits for historic buildings that are being reused or surplus.

5. ___ Financing Plan



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Districts must consider the impact on the operating budget of implementing the project in such detail and format as required by the CESE, including but not limited to, an estimate of the costs of additional maintenance required of the district, the costs of additional instructional or support staff, additional utility costs, the costs of additional transportation, if any, and the estimated revenue, if any, from the sale or lease of any school facility decommissioned as a result of implementing the project.

6. Site Purchase Plan (if required).

7. Local Support

Districts must submit documentation of community support for the project, including City/Town Council and School Committee approvals. Please include a timeline for when the project will be submitted to voters for approval, if applicable.

8. Project Timeline

Submit detailed project schedule to completion including post occupancy energy commissioning. This schedule must include RIDE reviews per the regulations. Two weeks should be included at each milestone for such reviews. Timeline should include and take into account proposed dates for local approvals.

9. Commissioning Agent Services.

The district shall procure the services of an independent engineering Commissioning Agent. Commissioning is the process of ensuring that systems are designed, installed, functionally tested, and capable of being operated and maintained to perform in conformity with the design intent of a project. The Commissioning Agent must be secured prior to the design phase of the project. The Commissioning Agent must be independent, and be procured separately from the contract for the district's construction services. The Commissioning Agent will be responsible, in part, for the local reporting required to implement state enforcement of the regulations for the project during the design, construction, and operational acceptance process to ensure compliance with the regulations during integrated design. During schematic design and design development, the Commissioning Agent will verify that all standards have been met through meetings with the design team and review of plans submitted by the design team. The Commissioning Agent will continue to monitor compliance with these regulations through the development of construction documents and through the construction process to ensure that all building systems, mechanical and lighting equipment, and all specifications are in compliance with regulations, included in and consistent with all plans, construction documents, and cost estimates. The Commissioning Agent will submit reports certifying compliance with all standards and regulations to RIDE and the district representative. The Commissioning Agent should work closely with the district's project manager, also referred to as clerk of the works.

The Commissioning Agent must:

- Bring the owner's needs and project requirements to the forefront at each phase of the project to ensure that the finished project will meet expectations;
- Improve the building's overall performance by optimizing energy-efficient design features and directly addressing issues like equipment performance testing and system integration



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- Verify that building staff members are well-trained and possess the documentation they need to operate and maintain the building's systems and equipment after turnover.

OTHER SUPPLEMENTS FROM STAGE I

5. ___ Capital Improvement Plan

Please provide a District five (5) year capital improvement plan that reflects an updated master plan with updated facility conditions, demographics and utilizations. Please verify the utilization of Charlestown Elementary School long-term. According to the data submitted this school is excessively underutilized (approximately 50%). Will this utilization continue to decrease as projected enrolments continue to decline in the long-term? If this facility continues to play a role in the district's long term master plan how will program offerings assured with such low utilization and relative budget impacts?

6. ___ Facilities Analysis Update

___ Feasibility Study Update

___ Update Capital Improvement Plan to reflect updated facility analyses and evaluations. Provide total cost to improve all facilities to a condition where the district only has to monitor for maintenance. Please provide an updated comprehensive facilities analysis information provided is based on 2016 facility conditions. Provide an itemized scope of RI Energy/OER rebate scopes.

___ Educational Program Due diligence

___ Educational Specifications

The LEA must also develop educational specifications for all grade levels and incorporate into the masterplan.

___ Regulatory Compliance Documentation

___ Building Inspections

___ Radon Testing

7. ___ District Demographics

Please provide an updated formal demographic report. Consider conducting a census-based forecasting demographic study based on the most recent school district enrollment information, again.

Legend

- ___ Denotes Item is Unsatisfactory
- X Denotes Item is Partially Complete
- XX Denotes Item is Satisfactory