

FYI



**Chariho Regional School District
Office of the Human Resources Administrator**

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
OCT 18 2021

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: October 15, 2021
SUBJECT: Staff Update

**Coaching positions are
pending season approved by
RIIL/State of RI**

Name	Position	Reason
Donald Wheeler	School Counselor – currently assigned to High School	Resignation effective 10/15/2021
Jessica Purcell	Intramural Coach – BOKS Exercise Program – Richmond (two sessions per week for six weeks)	Appointment effective 10/26/2021
Charles Toscano	Girls Basketball, Head Coach – Middle School	Appointment effective 10/15/2021
Valerie Richard	Spirit Cheerleader Coach – Middle School	Re-appointment effective 10/15/2021
Kasey Girton	Addressing At-Risk Learners through PLC's – Hope Valley	Appointment effective 10/15/2021
Leanne Hackett	ESSER Credit Recovery Coordinator – High School	Appointment effective 10/25-11/10/2021
Jennifer Lynn-Rooney	ESSER Credit Recovery Coordinator – High School	Appointment effective 10/25-11/10/2021

OFFICE OF THE SUPERINTENDENT
OCT 13 2021

Donald Wheeler

Coventry, RI 02816

October 12, 2021

Andrea Spas
Principal
Chariho Regional High School
453 Switch Road
Wood River Junction, RI 02894

Dear Mrs. Spas:

Please accept this letter as notification that I am leaving my position with the Chariho Regional School District. My last full day of employment will be on October 15, 2021.



Donald Wheeler

cc: Gina Picard

Kristen Merritt

From: Sharon Martin
Sent: Wednesday, October 13, 2021 10:23 AM
To: Kristen Merritt
Subject: BOKS

Dear Kristen,

I am requesting the appointment of Jessica Purcell to the position of Richmond BOKS. She will begin Oct 26 and coach two sessions a week for six weeks.

This is her email:

She is a RES parent.

Sincerely,

Sharon H. Martin, Principal
Richmond Elementary School
Chariho Regional School District
401-539-2441
<https://richmond.chariho.k12.ri.us/>
@Sharonhoytmar



I would like to become a BOKS instructor at Richmond Elementary School because I am passionate about fitness and would like to share that with students at the school. I utilize many forms of movement in my own life as a way to feel good mentally and physically. My favorite time to exercise is early in the morning because it prepares me for the day ahead with increased energy, focus, and clarity. I believe that the online training through Reebok would prepare me to fulfill this position.

Kristen Merritt

To: Michael Shiels
Subject: RE: Coach Appointments

From: Michael Shiels
Sent: Wednesday, October 13, 2021 11:30 AM
To: Kristen Merritt
Subject: RE: Coach Appointments

I would like to recommend Charlie Toscano for the Middle School Girls Head Basketball Position. Thank you

I am writing this letter of application for the position of Chariho Middle School Girls Basketball Head Coach. My resume will show that I have coached basketball for 42 years, and over that period, I formed certain core beliefs which have guided my coaching. I will share some of these beliefs below as they relate to teaching basketball skills, as well as life skills, if you will.

Regarding basketball, at the middle school level (MS), my overriding goal has been to teach basic basketball fundamentals, the skills players would need to make the transition to high school level basketball.

A major challenge at the MS level is to find ways to hasten the development of "basketball confidence" in these 11,12,and 13 year old youngsters. By that, I mean to hasten the time from when a skill is taught, to when the player feels comfortable applying the skill in a game. I believe it is very important to provide numerous game-like situations through competitive drills and scrimmages to encourage the player to try new skills, being cognizant of the fact that there is a fine line between pushing too hard thus risking discouragement, and accepting mediocrity.

I have always believed that in addition to teaching basketball skills, I had a responsibility to teach life skills. I expect players to put forth a good effort, to be punctual, to attend all practices and games, and to exhibit good behavior in school and excellence in the classroom. I expect all players to respect teammates, coaches, referees, and opponents. My teams have won numerous sportsmanship awards over the years.

I believe it is important to assist these youngsters to become confident, assertive young ladies. Also, from my experiences, I have learned that it is critical to foster a belief in these female athletes that they belong on the basketball court and are capable of playing high level basketball.

In order to accomplish any of these goals, I am convinced it is necessary to convey to the players that I care more about them as individuals, than simply basketball players.

My teams are known for playing hard, clean basketball, and I believe, a review of my record will indicate considerable success in preparing players for the next level. The freshmen we have sent to the high school have won state championships, earned valuable varsity playing time, and contributed significantly to the success of JV teams.

I have the experience, organizational skills, energy, and passion to coach at Chariho Middle School. I have gained a deep understanding of the game of basketball from my years of coaching, and my desire to continue to learn. From my many years at Chariho as a teacher, guidance counselor, and coach, I have gained a respect for the character and competitiveness of the typical Chariho student, and I would relish the opportunity to coach at Chariho again.

Charles Toscano

INTEROFFICE MEMORANDUM

TO: GINA PICARD, SUPERINTENDENT
FROM: MICHAEL COMELLA, ASSISTANT SUPERINTENDENT *MC.*
SUBJECT: POSTING AWARDS
DATE: OCTOBER 14, 2021
CC: KRISTEN MERRITT

The following posting is recommended for approval:

Last Name	First Name	Position	Stipend	Expires
Girton	Kasey	Addressing At-Risk Learners through PLC's	\$40	June 2022



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OCT 22 2021

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: October 22, 2021
SUBJECT: Staff Update

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pending season approved by
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Name	Position	Reason
Derek Adams	Wrestling, Head Coach – High School	Appointment effective 10/22/2021-6/30/2022
Paige Leddy	COVID Testing Technician Assistant – Richmond	Appointment effective 10/20/2021-6/30/2022
Lindsay Bliven	COVID Testing Technician Assistant – Ashaway	Appointment effective 10/20/2021-6/30/2022
Michelle Conary	K-8 Technology Education Curriculum Revision Task Force – Middle School	Appointment effective 10/22/2021-6/30/2022
Diane Kissinger	K-8 Technology Education Curriculum Revision Task Force – Middle School	Appointment effective 10/22/2021-6/30/2022

Kristen Merritt

From: Michael Shiels
Sent: Monday, October 18, 2021 7:43 AM
To: Kristen Merritt
Cc: Andrea Spas
Subject: DA

Hi Kristen,

I would like to recommend Derek Adams for the High School Wrestling Head Coach Position. He has completed the interview process. Thank you

DEREK ADAMS

Charlestown, RI 02813
August 16, 2021

Chariho High School
RE: Head Wrestling Coach

Dear Hiring Staff,

I'm excited to apply for this position and have the opportunity to build upon the legacy that Scott Merritt created with Chariho's wrestling program. After working alongside him as the assistant coach for the last three seasons, I believe I have the knowledge and skills, as well as the experience to excel in this expanded role as the head wrestling coach.

Wrestling has been a big part of my life since I started in high school in 2007, and continued through college. The lessons learned through this sport as a wrestler myself as well as a coach have had a profound impact on me as a person, and I can't imagine a better way to give back to the sport and to the youth that embrace it. For the past three seasons now I've been learning and growing my abilities as a coach and a leader under the wing of head coach Scott Merritt. It would be a tremendous honor to follow in his footsteps and to share the values that were bestowed upon me. As a well rounded athlete myself, and with a sports biology degree, I'm familiar with what is required to reach your goals. I also have an appreciation for a healthy balanced lifestyle; something that would be a positive influence on these young athletes. I can help these students navigate through the obstacles in this sport, and in life as well.

Thank you for your time. It would be a pleasure to speak with you and discuss this opportunity. I look forward to hearing from you.

Go Chargers!

Sincerely, Derek Adams

INTEROFFICE MEMORANDUM

TO: GINA PICARD, SUPERINTENDENT
FROM: MICHAEL COMELLA, ASSISTANT SUPERINTENDENT *MC.*
SUBJECT: POSTING AWARDS
DATE: OCTOBER 21, 2021
CC: KRISTEN MERRITT

The following posting is recommended for approval:

Last Name	First Name	Position	Stipend	Expires
Conary	Michelle	K-8 Technology Education Curriculum Revision Task Force	\$40	June 2022
Kissinger	Diane	K-8 Technology Education Curriculum Revision Task Force	\$40	June 2022