

SC 7/15/25



CHARIHO REGIONAL SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

Submitted by: Kathryn McGeehan Date Submitted: 5/21/25
 Date of Trip: 9/26 - 9/27/25 Grade(s): 9-12
 Destination: Smithtown N.Y.
 Number of Students: 12 Number of Chaperones: 2

Chaperones:	Substitute Funding Source	Cost	Business Office
*Teacher/Teacher Assistants: <u>Kathryn McGeehan</u>	<u>NA</u>		
<u>Shawn Cole</u>	<u>NA</u>		

Please list additional chaperones and funding source on back

Other Chaperones: _____

Please list additional chaperones on back

Departure Time: 9/26 10am Bus Company to be Used: Chariho Van
 Return Time: 9/27 10pm Is Ocean State Trans. Available: Yes No (circle one)
 Field Trip Funding Source: Skills Camp Bus(es): @ \$
 Total Cost Per Student: 0 Special Needs Bus(es): @ \$
 Curriculum Connection: *(Please list specific standards or student goals that are supported by this field trip experience.)*

Out-of-Country Trips:
 Safety plan is attached.
 U.S. Embassy will be notified of the trip. (Please attach draft notification letter, to be dated and sent following approval of trip.)
 Upon return, please schedule a brief (5-7 min) presentation by students to the School Committee to discuss the impact and highlights of the trip.

This request is approved by:
 Department Head's Signature _____ Date 6/5/25
 Principal's Signature _____ Date 6/23/25
 Superintendent's Signature _____ Date 6/24/25

Additional forms may be necessary for out of state field trips
 *Approval of this request constitutes approval for absence from duty for teachers/teacher assistants.
 Revised 7/29/16

CHARIHO
 OFFICE OF THE SUPERINTENDENT

- Fri - Leave Chariho 10 am (out of class 9:40 am)
- New London Orient Pt ferry
11 am
- Orient Pt arrive 12:30
- Center Moriches H.S. 2:30
- Non League match 3:30
- Pizza @ C.M.H.S.
- Drive to Punkunkoma Hotel
- 6 am wake up
- 7:30 Drive to Smithtown West
- 8:30 - 5 pm journey
tourney
- 5 pm Drive Back to
Chariho.



Chariho Regional School District



EXTENDED FIELD TRIP PARENT/GUARDIAN AND STUDENT CONSENT FORM Travel Within and Outside of the United States of America

STUDENT AGREEMENT

1. I accept the responsibility to fulfill the objectives of this field trip to the best of my ability.
2. I accept the rules, regulations and conditions set forth in the Rules of Conduct Agreement.
3. I agree to accept the travel plans and conditions determined by the Chariho Regional School District.
4. I agree to participate in any orientation program provided by Chariho.

Signature of Student: _____ Date: _____

PARENT / LEGAL GUARDIAN AGREEMENT

1. I understand and agree with the purpose of the Chariho Volleyball extended field trip to Smithtown VB tourney with the departure date of 9/26/25 and give permission for my son/daughter, _____, to participate in the field trip program experience.
(Name of School)
(Destination)
2. I, as the student's parent / legal guardian, agree to and do authorize the Chariho Regional School District ("Chariho") and its employees, agents, chaperones and volunteers to act on my behalf in any emergency, accident, or illness, and further agree that Chariho and its employees or such designated individuals shall not have any liability for taking any such action taken in good faith.
3. I agree that Chariho has the right to terminate my son's/daughter's participation in the field trip program for any behavior deemed detrimental to the program or the students and further agree to accept all responsibility for any costs involved due to his/her return home to my care.
4. I agree that my son/daughter will abide by the Rules of Student Conduct, will travel with the school group according to the travel plans made by Chariho, and I will not expect any exceptions to be made for my son/daughter because of personal or family plans.
5. I affirm that my son/daughter has no chronic medical condition or disability that has not been stated in the Certificate below or which would make participation in the program inadvisable.

6. I agree to release and waive any and all liability and discharge Chariho and its agents, chaperones and volunteers from any claims or demands that might arise in connection with 1) any accident, illness, injury, or other consequence or event arising from my child's actions or participation in this Chariho program; 2) any cause beyond the control of Chariho including, but not limited to, natural disasters, civil disturbances, acts of terrorism, and wars.
7. I understand that I am signing this document in addition to, and not in replacement or exclusion of, any and all other forms and agreements required by Chariho. I agree that Chariho reserves the right to change or cancel travel or other arrangements should conditions necessitate same.
8. I understand that Chariho is not responsible for the loss of or damage to the personal belongings of any participant in this extended field trip program.
9. I understand that, in arranging for student travel, Chariho uses commercial airlines, trains, buses, restaurants, hotels and other services whose performance and service cannot be controlled. Consequently, Chariho is not responsible for the actions of these commercial firms for matters including, but not limited to, strikes, lost luggage and the like.
10. I agree to be responsible for and to pay any bills for additional expenses of a personal nature (e.g., laundry, room service, phone calls, passport and visa replacement).
11. I agree to be responsible for and to pay any bills for medical, optical, dental, or related services, whether or not such services are covered by insurance. I affirm that my son/daughter has adequate medical and hospital insurance coverage and that the policy will continue in force during the entire extended field trip. I affirm that the information stated in the Student Health Certificate/Permission for Medical Care is accurate.

Signature of Parent/Legal Guardian _____ Date _____



Chariho Regional School District



EXTENDED FIELD TRIP RULES OF CONDUCT AGREEMENT

Travel Within and Outside of the United States of America

1. The use of alcoholic beverages, marijuana, or chemical or controlled substances is prohibited.
2. Possession or carrying of knives, firearms, or any other weapon is prohibited.
3. Abusive language and/or conduct endangering the health and safety of participants and others are prohibited (for example, swearing and fighting are not allowed).
4. Visitors or group members of the opposite sex are not permitted into each other's rooms.
5. Any games or activities which involve the exchange of money or other items of value are prohibited (for example, gambling is not allowed).
6. Smoking is not allowed.
7. In the interest of maintaining good human relations among members of the group and between our school district, students, parents and our hosts, respect is to be shown for everyone with whom we come in contact. Good manners are expected from everyone.
8. All scheduled activities in the program are obligatory.
 - a. students are to be punctual;
 - b. a student who is ill or injured must immediately inform his or her chaperone;
 - c. students are expected to pay careful attention to their health needs, this includes getting enough sleep, keeping clean and wearing dry clothing.
9. To ensure a reasonable state of alertness for the following day's activities, evening curfew hours will be set by the staff member in charge and strictly observed by all students, including those 18 years of age and older.
10. A "buddy system" will be employed throughout the trip. Participants are expected to know where their "buddies" are at all times. No student shall leave the group or group's headquarters at any time during the trip without an individual chaperone.
11. The parent/guardian of any student carrying prescribed medication will be required to inform the staff member in charge, in writing in advance of the trip, of the type of medication, instruction for its use, and adverse side effects that could be experienced by the student using the medication.
12. All participants, including those currently enrolled students who are 18 years of age or older, who have elected to join a school-sponsored field trip shall adhere to the preceding rules and any other rules introduced out of necessity during the course of the trip.

13. Whenever a student is in doubt about what to do, he/she is expected to seek advice from the staff member in charge or from a chaperone.
14. If there are serious infractions of the Rules of Conduct or violations of the law, a student may be sent home at the parent/guardian's expense. This decision will be made after the staff member in charge has consulted with the student, the principal, and the student's parent/guardian. (At all times, on international field trips, participants are to carry a copy of their passport, any necessary medical information, and the emergency phone numbers that parents want called.)

I agree to abide by the rules and regulations stated above and to accept other decisions on appropriate behavior made by the adult(s) in charge of the extended field trip program.

Signature of Student _____ Date _____

I agree to the above rules and regulations which will govern my son's/daughter's conduct while on this extended field trip program as well as other decisions on appropriate behavior which may be made by the adult(s) in charge of this program.

Signature of Parent/Legal Guardian _____ Date _____